



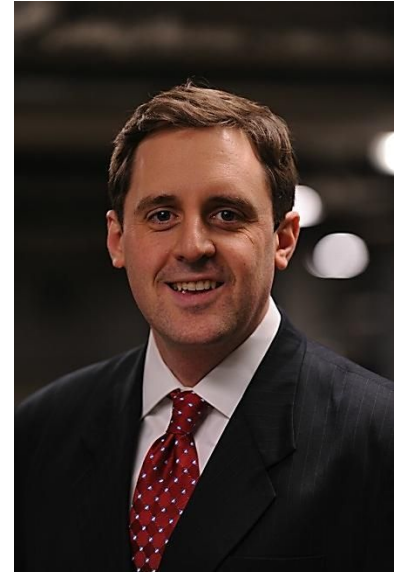
# Internship Opportunity:

## State Representative Jay Livingstone Seeking Communications Interns for Fall 2019

Jay Livingstone is the State Representative for the 8th Suffolk District in the Massachusetts House of Representatives – including parts of Beacon Hill, Back Bay, West End, Cambridgeport, and MIT. He serves as the Vice Chairman on the Public Service Committee and also serves on the Consumer Protection, Post Audit & Oversight, and Municipalities Committees.

Jay has been a community activist and grassroots organizer in Boston for years. He served as a leadership member of Boston's Ward 5 Democratic Committee as well as a board member of the Beacon Hill Civic Association and clerk of its Zoning and Licensing Committee.

Raised in North Attleboro, MA, Jay graduated from the University of Connecticut and George Washington University Law School. He has served as an assistant Attorney General in the Commonwealth of the Northern Mariana Islands, as an assistant district attorney for the Middlesex County District Attorney's Office, and as an adjunct professor at Northeastern Law School.



### Internship Program

Jay Livingstone's office is seeking two interns through a competitive application process. In an office run by one staff member and the Representative himself, interns are seen as members of the team and must be responsible and respectful of the work environment.

### Prerequisites:

- Proficiency Google Doc programs (Sheets, Docs, Surveys, etc)
- An interest in Social Media and blogging (Wordpress)
- Willing to help with constituent based communications
- Interest in legislative affairs and briefings in the State House and the District
- Excellent research and writing skills.
- Detail oriented and database inclined

Interested candidates should send a resume, cover letter, and a writing sample to Caitlin Duffy, Legislative Aide, at [Caitlin.Duffy@MAHouse.gov](mailto:Caitlin.Duffy@MAHouse.gov)